

Technical Editor Positions – CJPS

To ensure efficient, fair, and transparent adjudication of submitted manuscripts, the *Canadian Journal of Plant Science* has adopted a new editorial board structure that now includes Technical Editors (TE) that reflect the content arising from articles and disciplines representative of the three supporting societies: Canadian Society of Agronomy, Canadian Weed Science Society, and the Canadian Society for Horticultural Science.

Duties

Technical Editors (TE) work under the direction of the Editor-in-Chief (EIC) and act as intermediaries between the EIC and the Associate Editors (AEs). The TE will undertake the following responsibilities:

- Oversee the review of technical and intellectual content of manuscripts within their area of expertise
- May be asked to assist in identifying and selecting AEs for the various subject areas within their area of expertise
- Liaise with their respective Society when necessary to fulfill the principle of inclusion of the societies in journal operations
- Provide counsel to the EIC on matters relating to the scientific and technical soundness of manuscripts within their area of expertise
- Assist the EIC in matters related to the scope of the journal and ensuring policies and editorial coverage accurately reflect the journal's subject areas, with a view to continuously improving overall journal content and quality
- Assign manuscripts to AEs for peer review
- Vet the peer review work done by each AE to ensure the review process was unbiased, fair, and timely
 - Ensure that an in-depth review was carried out with the level of professional integrity expected from the journal
 - Ensure that accepted manuscripts meet the standards of the journal
- Examine and possibly reject manuscripts prior to them being sent to an AE for peer review.
 - These manuscripts may be ones that do not meet the criteria for peer review or that may not be worthy of publication in the journal
- Make final decisions on the acceptance or rejection of manuscripts
- In consultation with the EIC, solicit high-quality content for the journal
- Maintain an awareness of ethics in scholarly publishing and refer all ethical issues that arise to the EIC

Note: The TE will not be expected to take on the assigned duties of an AE except in exceptional circumstances.

Term

TEs are appointed by EIC from among active AEs, or from outside of the editorial board if necessary, for a term of three years. The term may be renewed once (to ensure sufficient turn over and avoid burnout).

